

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Westerlund

20241223-171

County Liquor License - 2025

WHEREAS, approval of application is subject to the completion of all paperwork in full.

WHEREAS, license is valid effective January 1, 2025 through the period ending December 31, 2025.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners agrees to approve the following liquor license for a period from January 1, 2025 through December 31, 2025

“ON, “OFF” and SUNDAY” Sale:

The Blue Moose on the Lake Inc., d/b/a **The Blue Moose on the Lake** – Shamrock Township
This establishment has an address of 48493 Lily Avenue, McGregor, MN 55760

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

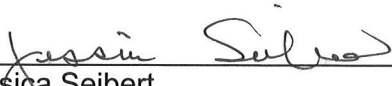
FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

I, Jessica Seibert, County Administrator, Aitkin County, Minnesota do hereby certify that I have compared the foregoing with the original resolution filed in the Administration Office of Aitkin County in Aitkin, Minnesota as stated in the minutes of the proceedings of said Board on the 23rd day of December 2024, and that the same is a true and correct copy of the whole thereof.

Witness my hand and seal this 23rd day of December, 2024



Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Westerlund

20241223-172

AITKIN COUNTY CHILD ABUSE PREVENTION COUNCIL DONATION

WHEREAS, Aitkin County is generally authorized to accept donations of real and personal property with a 2/3 Majority vote pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens.

WHEREAS, the following persons and entities have offered to contribute the cash amounts set forth below to the county:

<u>Name of Donor</u>	<u>Amount</u>
Aitkin County Child Abuse Prevention Council	\$2,000.00

WHEREAS, the terms or conditions of the donations, if any, are as follows:

<u>Name of Donor</u>	<u>Terms or Conditions</u>
Aitkin County Child Abuse Prevention Council	\$2,000.00 to the Special Kids Fund

WHEREAS, all such donations have been contributed to the county for the benefit of its citizens, as allowed by law.

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners finds that it is appropriate to accept the donations offered.

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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 Jessica Seibert
 County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Westerlund

20241223-173

Resolution Approving Appointments to the Minnesota Counties Information Systems Board

WHEREAS, Aitkin County is a member of Minnesota Counties Information Systems (MCIS).

WHEREAS, Each member must appoint representatives to the Minnesota Counties Information Systems Board, including a primary representative and up to 2 alternate representatives.

WHEREAS, Kirk Peysar is currently serving as the primary MCIS Board member and Lori Grams and Mike Dangers are currently the 2 alternate representatives.

WHEREAS, Kirk Peysar will soon be retiring from employment at Aitkin County.

NOW THEREFORE BE IT RESOLVED, that effective January 1, 2025, the Aitkin County Board of Commissioners approves the appointment of Lori Grams, Aitkin County Treasurer as the primary representative and Chris Sutch, IT Director as an alternate representative and Mike Dangers, County Assessor as an alternate representative to the Minnesota Counties Information Systems Board.

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

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County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Westerlund

20241223-174

Date and Time of 2025 Aitkin County Land Department Timber Auctions

BE IT HEREBY RESOLVED, that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on public auction, without the sale of land at 10:00 a.m. on May 12, 2025.

BE IT ALSO RESOLVED, that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on a sealed bid auction, without the sale of land at 2:00 p.m. on August 13, 2025.

AND BE IT ALSO RESOLVED, that certain tracts of timber on tax-forfeited lands in Aitkin County will be offered for sale on public auction, without the sale of land at 9:00 a.m. on December 15, 2025.

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Leiviska

20241223-175

RESOLUTION MAKING COUNTY AUDITOR AN APPOINTED POSITION

WHEREAS, the current elected Auditor has submitted his notice of retirement effective December 31, 2024 creating a vacancy in the office; and

WHEREAS, Minnesota Statute section 375A.1205 provides a process for making certain county offices appointed; and

WHEREAS, the Aitkin County Board acknowledges the complex duties required of the position of County Auditor and the experience required to fulfill statutory requirements; and

WHEREAS, the Aitkin County Board of Commissioners notified the public of its intent to make the office of County Auditor appointed in the official newspaper of Aitkin County on December 4, and December 11, 2024 and held a public hearing providing an opportunity for comment on December 17, 2024;

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners does hereby change the Aitkin County Auditor position to an appointed position.

BE IT FURTHER RESOLVED, the County Administrator is directed to work with staff to develop a job description, position grade, and resolution for appointment of personnel to fill the position.

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

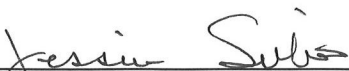
FIVE MEMBERS PRESENT

All Members Voting Yes

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Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Sample

20241223-176

RESOLUTION APPOINTING INTERIM COUNTY AUDITOR

WHEREAS, the current elected Auditor has submitted his notice of retirement effective December 31, 2024 creating a vacancy in the office; and

WHEREAS, the Aitkin County Board of Commissioners recognizes the statutory requirements of the position and the need to maintain current operations in the Auditor's Office and;

WHEREAS, the Aitkin County Chief Financial Officer possesses the necessary skills and qualifications to carry out the duties of the office;

NOW THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners does hereby appoint Chief Financial Officer, Kathleen Ryan, to the position of Interim County Auditor, with overall responsibility for the statutory duties of the Office of Auditor, effective January 1, 2025 until the position is filled permanently.

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

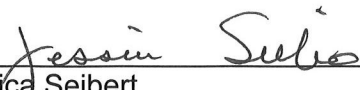
FIVE MEMBERS PRESENT

All Members Voting Yes

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Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Westerlund

20241223-177

Fund Transfers – 2025 Budget

BE IT RESOLVED, that the County Auditor is hereby anticipated at year-end 2025 to transfer the following sums of money from the ConCon Trust, to the County Road and Bridge fund. Monies to be transferred from the Trust are given below. Purpose of these claims are to cover the expense of maintenance within ConCon Trust areas with county equipment.

ConCon Trust \$150,000 Aggregate Surfacing (exact amount based on R&B Claim)

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

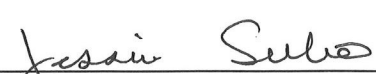
FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
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Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Westerlund

20241223-178

Fund Transfers to Long Lake Conservation Center

WHEREAS, the projected balance of the LLCC fund effective December 31, 2025, is anticipated to be lower than desirable;

THEREFORE BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following transfers of funds:

\$26,000 from Fund 18 Environmental Trust Fund to Fund 19 Long Lake Conservation Center

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

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COUNTY OF AITKIN}**

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Jessica Seibert
County Administrator

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ADOPTED December 23, 2024

By Commissioner: Kearney

20241223-179

Fund Transfers to Support Survey/GIS

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby approve the following transfers of funds:

\$219,607 from Fund 10 ConCon Trust to Fund 11 Surveyor/GIS (50% of yearly cost to zero out at year end)
\$219,608 from Fund 11 Resource Development to Fund 11 Surveyor/GIS (50% of yearly cost to zero out at year end)

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

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County Administrator

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ADOPTED December 23, 2024

By Commissioner: Westerlund

20241223-180

2025 Levy

BE IT RESOLVED, that the Aitkin County Board of Commissioners hereby adopts the final property tax levy for taxes payable in 2025 for the following funds:

<u>FUND</u>	<u>LEVY</u>
General Fund	\$ 10,155,383
Solid Waste	\$ 357,047
Road and Bridge	\$ 3,256,740
Health and Human Services	\$ 3,631,246
Debt Service	\$ 620,525
Parks	\$ 15,000
Resource Management	\$ -

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
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County Administrator

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ADOPTED December 23, 2024

By Commissioner: Kearney

20241223-181

2025 Budgets

BE IT RESOLVED, that the following 2025 budgets be set for the leviable funds of Aitkin County:

<u>Fund/Account</u>	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
General Fund	\$ 18,028,476	\$ 1,000,578	\$ 19,029,054
Solid Waste	\$ 434,847	\$ 45,000	\$ 479,847
Road and Bridge	\$ 12,265,760	\$ 793,240	\$ 13,059,000
Health and Human Services	\$ 8,319,281	\$ -	\$ 8,319,281
Debt Service	\$ 620,525	\$ 78,490	\$ 699,015
Parks	\$ 779,925	\$ (10,998)	\$ 768,927
Resource Management	\$ 460,100	\$ 152,237	\$ 612,337

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
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 Jessica Seibert
 County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Sample

20241223-182

2025 Boat & Water Safety Agreement Budget

BE IT RESOLVED, the Aitkin County Board of Commissioners approves the 2025 annual Boat and Water Safety Agreement budget in file in the Office of County Auditor in the amount of \$134,980 for a term January 1, 2025 to December 31, 2025.

	REVENUE	Co. SHARE	EXPENDITURES
Misc. Revenue	\$ 100		
Boat & Water Grant	\$ 41,540		
Co. Share		\$ 189,461	
Total			\$ 231,101

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote

FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
COUNTY OF AITKIN}**

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County Administrator

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ADOPTED December 23, 2024

By Commissioner: Kearney

20241223-183

2025 Unorganized Townships

BE IT RESOLVED, that the following 2025 budgets be set for Unorganized Townships:

	<u>Revenues</u>	<u>Reserves</u>	<u>Expenditures</u>
Unorganized Road and Bridge	\$46,000		\$46,000
Unorganized Fire Fund	\$45,750		\$45,750
Unorganized Cemetery	\$2,700		\$2,700

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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County Administrator

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ADOPTED December 23, 2024

By Commissioner: Leiviska

20241223-184

2024 Ditch Fund Budgets

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets for 2024:

Fund/Account	Fund/Acct	Revenues	Reserves	Expenditures
Judicial Ditch 2	7-350	\$	\$	\$821.13
Co Ditch 5	7-353	\$0		
Co Ditch 21		\$0		
Co Ditch 24		\$0		
Co Ditch 28		\$0		
Co Ditch 30	7-352	\$		
Co Ditch 34		\$0		
Co Ditch 36	7-358	\$0		
Co Ditch 37	7-359	\$0		
St Ditch 63	7-362	\$0		
St Ditch 66	7-363	\$0		
Co Ditch 2	7-367	\$0		
Diversion Channel		\$0		
Co Ditch 23		\$0		
Co Ditch 25	7-355	\$0		
Co Ditch 42		\$0		
Co Ditch 58	7-361	\$0		
Co Ditch 20		\$0		
Co Ditch 43	7-366	\$0		
Co Ditch 29	7-371	\$0	\$	\$80.12
Co Ditch 38		\$0		
Co Ditch 14	7-369	\$0		
Co Ditch 63	7-362	\$0		
St Ditch 88		\$0		
Co Ditch 13		\$0		

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
COUNTY OF AITKIN}

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Jessica Seibert
County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Westerlund

20241223-185

2025 Non-Levy Budgets

BE IT RESOLVED, the Aitkin County Board of Commissioners, County of Aitkin, do hereby set the following fund budgets that are non-levy for 2025.

<u>Fund/Account</u>	<u>Revenue</u>	<u>Reserves</u>	<u>Expenditures</u>
Law Library	\$30,000		\$30,000
TRUST (include FTS)	\$1,830,668		\$1,830,668
County Surveyor	\$439,965		\$439,965
Missing Heirs	\$0		\$0
MCIT	\$0		\$0
Collaborative Grant	\$62,588	-\$500	\$62,088
Environmental Trust	\$25,000		\$25,000
LLCC	\$918,500	-\$4,284	\$914,216

Commissioner Kearney seconded the adoption of the resolution and it was declared adopted upon the following vote

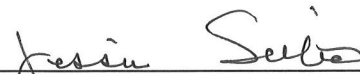
FIVE MEMBERS PRESENT

All Members Voting Yes

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 Jessica Seibert
 County Administrator

CERTIFIED COPY OF RESOLUTION OF COUNTY BOARD OF AITKIN COUNTY, MINNESOTA

ADOPTED December 23, 2024

By Commissioner: Leiviska

20241223-186

County Ditch and County Development Transfers

BE IT RESOLVED, that the County Auditor was ordered and did transfer the following sums of money from the ditch accounts to the County Road and Bridge fund per 2024 Resolution. Monies were transferred from the individual accounts of the ditch as given below. Purpose of this claim is to cover the expense of Assessment and Maintenance of ditches.

Judicial Ditch 2	\$821.13
County Ditch 29	\$80.12

BE IT FURTHER RESOLVED, that the County Auditor was ordered and did transfer the following sums of money from the County Development Fund to the County Road and Bridge Fund per 2024 Resolution to cover maintenance of the following County Ditches:

County Ditch 13	\$1,100.50
County Ditch 14	\$382.50
County Ditch 20	\$240.00
County Ditch 21	\$660.00
County Ditch 23	\$120.00
County Ditch 24	\$742.82
County Ditch 25	\$240.00
County Ditch 28	\$184.27
County Ditch 29	\$24.88
County Ditch 30	\$1,324.73
County Ditch 34	\$508.01
County Ditch 38	\$1,110.00
County Ditch 42	\$172.50
Judicial Ditch 2	\$86.37
State Ditch 58	\$180.00
State Ditch 63	\$525.63
State Ditch 66	\$2,235.00
State Ditch 88	\$360.00

Commissioner Westerlund seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

**STATE OF MINNESOTA}
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County Administrator

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ADOPTED December 23, 2024

By Commissioner: Sample

20241223-187

Unorganized Road & Bridge Transfers

BE IT RESOLVED, that the County Auditor was ordered to transfer the following sums of money from the Unorganized Road and Bridge account to the County Road and Bridge fund per 2024 Resolution. Monies were transferred from the individual accounts of the Unorganized Townships as given below. The purpose of this claim is to cover the expense of snowplowing and repairing of road in the Unorganized Townships with county equipment.

<u>Unorganized Township</u>	
45-24	\$ 22,890.00
47-24	\$ 11,083.38
48-27	\$ 14,899.53
49-27	\$ 14,078.10
50-25	\$ 24,659.48
50-26	\$ 997.50
50-27	\$ 358.75
51-25	\$ 2,555.00
51-27	\$ 2,450.00
52-22	\$ 4,004.67
52-24	\$ 9,006.11
52-25	\$ 31,726.46
52-27	\$ 10,243.84

Commissioner Leiviska seconded the adoption of the resolution and it was declared adopted upon the following vote


FIVE MEMBERS PRESENT

All Members Voting Yes

STATE OF MINNESOTA}
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